



Stokeinteignhead Primary School

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Inspired by the world in which we live.... being curious, respectful, resourceful and determined

Dear Parents and Carers,

In light of the recent government announcement, schools are now expected to plan for the full re-opening of schools to children in all year groups in September 2020. Given this confirmation, I am writing to let you know about the plan for the safe re-opening of the school.

The plan is specific to Stokeinteignhead Primary School and may differ from arrangements at other local schools. However, it has been written in line with the guidance issued by the Government and is based on managing the safety of all the staff and children within the space we have available.

THE STOKEINTEIGNHEAD PLAN

Will Stokeinteignhead be opening to all children in September?

Stokeinteignhead Primary School will be opening to children in all year groups in September. However, during the first week back, week beginning Monday 7th September, there will be a phased re-opening for year groups/bubbles as follows:

Monday 7 th September 2020	Tuesday 8 th September 2020	Wednesday 9 th September 2020	Thursday 10 th September 2020	Friday 11 th September 2020
*No Reception children	*Reception children (Induction timings)	*Reception children (Induction timings)	*Reception children (Induction timings)	*Reception children (Induction timings)
<ul style="list-style-type: none"> Year 1 Year 3 	<ul style="list-style-type: none"> Year 1 Year 3 	<ul style="list-style-type: none"> Year 1 Year 2 Year 3 	<ul style="list-style-type: none"> Year 1 Year 2 Year 3 	<ul style="list-style-type: none"> Year 1 Year 2 Year 3
	<ul style="list-style-type: none"> Year 4 Year 6 	<ul style="list-style-type: none"> Year 4 Year 6 	<ul style="list-style-type: none"> Year 4 Year 5 Year 6 	<ul style="list-style-type: none"> Year 4 Year 5 Year 6

Does my child have to attend school in September?

School will be compulsory once again in September and the school will expect full attendance between the specified times (see below). If there are any concerns around your child's attendance at school these will be addressed as a collaboration between school and home to see if any supportive measures can be put in place to ensure full attendance for your children. Reminders about attendance and reporting absences will be sent in September.

How will the school be organised into bubbles?

The school will operate as two main bubbles:

- Bubble 1: Ash and Maple Class
- Bubble 2: Willow and Beech Class

Although during the day the children will spend most of their time just with their class group as normal, there will be times throughout the day (for example break times and lunchtimes) when the class bubbles designated above will be able to share the same spaces, such as the playground.

What time can I drop off and collect my child?

Drop off and collection will be a little different to normal in order that we are following safety guidelines. Please make sure that you stick carefully to the drop off times for each group. Please do not arrive early; exact timings are being given to allow the children in different bubbles/groups to enter and exit the school premises safely, as well as the adult dropping off and collecting. We also ask that parents are not late in collecting at the end of the day for the same

reason. When all children return in September, we will be trying to manage larger groups of children and adults than we do at present, so your support with prompt collection and picks ups would be greatly appreciated. The timings for arrival and drop-off are as follows:

	Ash Class (Reception and Year 1) Ash Class Door	Maple Class (Year 2 and Year 3) Maple Class Door	Willow Class (Year 4 and Year 5) Willow Class Door	Beech Class (Year 6) Main Entrance
Arrival	8:40am	8:40am	9am	9am
Departure	3:10pm	3:10pm	3:30pm	3:30pm

The gates will be opened at 8:40am and 3:10pm by a member of staff.

What will drop off and collection time be like at Stokeinteignhead?

Only **one** parent will be allowed onto the playground when dropping off/collecting your child. Signage will be present on the playground as soon as you walk through the gate and staff will be on the playground to guide you in the right direction. A member of staff will be stationed on the main gate and the entrance for Ash Class in order to take messages for members of staff in school.

If you have children in different bubbles with different drop off times, you may bring them both at 8:40am. They will be expected to use their allocated entrances. Children are expected to come straight into school through their designated entrance and follow the class routines which will be explained to them during their first week back at school.

For collection at the end of the day, please arrive promptly at your designated time. If you have children in more than one group, you may wait on the playground for all of your children to exit the building before you leave the premises, but please adhere to social distancing rules and keep your children with you at all times. Please leave the playground promptly making sure you observe social distancing when entering/exiting the gate. Please do not congregate on the playground or outside the school gate. Please do not let the children run around on the playground at the end of the day.

Please do NOT park on the road outside school. Please use the village hall car park or the car park of The Church House Inn and walk your child into school. If you can avoid driving, please do so.

What will school look like for the children?

School will look and feel a little different in September but I would like to reassure you that we are committed to ensuring that children still enjoy school and that they get as much from being at school as possible whilst also being safe. Lessons will be structured in much the same way as normal and they will be surrounded by familiar adults and staff who are all ready to welcome and support them. We will also ensure that all children participate in a variety of daily activities that are good for their mental health, as this is of significant importance at this time. However, there will be some things that will be different:

- During the school day, children will be expected to stay within their bubbles or class groups. The bubbles will not be allowed to mix at all; break times and lunchtimes will be staggered.
- The classrooms table arrangements are different in order to support social distancing where possible, including seating children side-by-side and facing forwards.
- Children will have their very own sets of stationery. These will be used only by them and will not be shared. Any shared equipment will remain in their bubble and will be wiped clean every day.
- Any equipment that needs to be shared, such as art equipment or P.E. equipment will be wiped clean between bubbles and placed in a quarantine area clearly marked for 72 hours.

What will the children be learning?

There will be a return to normal curriculum expectations in September and staff have been busy planning the curriculum for the next academic year – there's lots for the children to look forward to! We will also be identifying where we may need to support children to catch-up due to the amount of school they have missed.

What does my child need to wear and bring to school in September?

We will only be allowing basic items to be brought to school each day. Therefore, please ensure that your child:

- Wears full school uniform each day (P.E. kit on designated P.E. days – information to follow).
- Brings a **named** water bottle – there will be no water fountain in use for obvious reasons.
- Has a waterproof coat that fits inside their backpack.

Current guidelines state that it is not necessary to wash clothing every day which will help to ensure that your child is in the correct uniform throughout the week.

To minimise the risk of transmission, your child should **not** bring any toys, stationery, or show and tell items to school

Will school lunch be available?

School lunches will once again be available from September and these will be free for children in Reception, Year 1 and Year 2, as well as to children who are entitled to free school meals because of family circumstances. Children in other year groups will be able to purchase meals as they would do normally or bring a packed lunch. A full menu for Autumn Term will be issued shortly.

Will Breakfast Club and After School Club be available?

Breakfast Club and After School Club will resume in the Autumn Term from **Monday 14th September**. This will give us time to collect bookings and set the final arrangements for the organisation of the provision. The After School Club will only be available until 5pm because of the way we will have to operate and staff the provision. We plan to operate the provision in the hall as normal, but the space will be split into two sections, one for each bubble. Parents will be required to book in advance so we can put in the necessary control measures. More information about how the clubs will run and how to book will be sent in the first week back.

What additional hygiene arrangements are in place?

Rigorous cleaning and hygiene arrangements will continue to be in place in September:

- Frequently touched surfaces and desks will be cleaned throughout the day.
- Windows and doors will be open in classrooms as much as possible to ensure ventilation.
- We will be ensuring that children wash their hands regularly. This will be supervised.
- Lidded bins are provided for tissues and bins will be emptied throughout the day.
- Children will be taught the expectations linked to hygiene in the first week back.
- Children should not wear face masks or PPE of any description- this fits with Government Guidelines about keeping children safe in school.

What should I do if my child is unwell?

If your child is showing symptoms consistent with that of COVID-19 please do not send them to school. Additionally, if your child displays symptoms when they are at school, we will contact you to collect them **immediately**. We will look after your child in a designated quarantine area until you arrive. Please follow the information and guidance on the attached sheet.

And finally...thank you!

I know this is another very long letter, but I hope that it has helped to answer all of your questions. Welcome letters for the start of the new school year will be sent during the first week back as well as additional information we think you would find helpful.

On behalf of myself and all of the staff at school, I would like to take this opportunity to say a BIG thank you to all of you; your support throughout the last few months as we have navigated through the unknown is much appreciated. Although September will no doubt come with a set of new challenges for us all, we cannot wait to welcome all of the children back to school and are looking forward to some very exciting projects during the year ahead.

Please remember that we are always on the end of the phone/email if you wish to get in touch and we will do our very best to help and support you all.

With best wishes,

Joanna Crathorne
Head of School