

SPLAT Committee Meeting Minutes

Date: Tuesday 25th September 2018
Time: 19:00 – 20:15
Where: The Church House Inn, Stokeinteignhead

Attendees: Emma Clarke, Steve French, Anna Williams, Carey Bond, Dominic Collett, Nell Dear
Apologies: Sarah Farmer, Lauren Wallwork, Becky Spicer, Kate Arnold, Rosie Rowe, Ellie Mitchell

AOB:

- Request made that we are careful with the language used on the SPLAT Facebook page, taking care not to exclude the Dads! A recent post invited the new reception Mummies to get together for an informal coffee to meet one another, we should have said "and Daddies". Apologies if anyone felt excluded.
- After-school club (ASC) was raised and as to whether it would be used as a fundraising option for SPLAT going forward as we did for Art Club earlier this year. Nell has been speaking to Kate Arnold about running a circuit training ASC. Emma explained that Kate Arnold is currently looking at the ASC provision overall as she realises how important the wrap-around care provision is for parents. Kate wants to establish a proper strategy for it going forward and therefore at this stage SPLAT are keen to help find parents who have skills that can be used to run interesting ASC for the kids, but as yet we haven't agreed with the school whether the funds generated will be allocated as fundraising for SPLAT or paid directly to the school to support their budget. Either way the money goes to school.
- Road safety – the flashing school sign lights are now working for drop off and pick up. There doesn't appear to be any movement on the road line painting.

ACTION: Becky to follow up with her council contact. Dom to follow up with Caroline French.

- Resuscitation training – Viv Thorne has enquired as to whether SPLAT could support setting up and the logistics to run some resuscitation training in Stokeinteignhead Village Hall for residents and parents to attend. The group discussed and agreed that we are overstretched already trying to source volunteers for activities which are specifically for the school and that we should prioritise things which are specifically for the children.

ACTION: Emma to send an email to Viv and politely decline.

Financial update:

- **SPLAT has raised £3,984.82 since October 2017, which equates to £3,180.30 profit (after expenses).**
- **SPLAT have funded £1,606.71 of items, experiences and equipment for the school since October 2017.**

- SPLAT currently has £2,600 in our bank account. All cash from the raffle and other summer term activities has been banked.
- Art Club update: Unfortunately, because the administration of it on Parentpay was not set up correctly at the time, and with consequent changes in staff, it has been challenging to get confirmation as to if and how each attendee paid. SPLAT have only been able to invoice the school for the attendees for which we can confirm paid for Art Club through Parentpay for the two 6-week terms (18 children in total). Consequently, Art Club has ended up making £80.19 profit across the two 6-week sessions, which is £396 less than our expected £476.19 profit that we had anticipated when we originally planned Art Club at the beginning of 2018. However we all agreed that it was a fantastic experience for the children, who thoroughly enjoyed the Club and the school have received some much needed art materials too.
- Emma shared that we are looking at alternative sources to fundraising this year rather than solely asking parents to dip their hands into their own pockets. Therefore Emma has been exploring other funding options including:

GRANTS:

- SPLAT have put in a grant application to Stokeinteignhead Parish Council for £1,000 towards the cost of refurbishing the school playground. The application will be considered at the next Parish Council meeting on Tuesday 9th October, 7.30pm at the Village Hall. Any parents who can attend to support the application would be appreciated. This is the first application that the school has put to the Parish Council for a number of years of which we are aware.
- Alistair Dewhirst is the Councillor for Ipplepen & The Kerswells (including Stokeinteignhead, Shaldon, Abbotskerswell etc). He has £10,000 per annum as 'locality funds' which he can assign to support projects within his locality. We want to make contact with him to explore this opportunity further and possibly invite him into the school to better understand our funding needs. It was suggested that Chris Clarence, the District Counsellor may be worth exploring as an option too.
- We are also looking at applying for the Waitrose Community Matters donations, and the Tesco Bags for Life programme. Co-op may also do a similar scheme.

PRIVATE COMPANY DONATIONS:

SPLAT want to explore seeking donations from local companies, e.g. Centrax. We may need to gain charity status to make this more appealing.

ALTERNATIVE FUNDING ROUTES:

Parentkind (used to be PTA UK) has recently created a new partnership with an online fundraising platform called Raloo. They work by pairing the PTA with brands who are willing to sponsor us in exchange for simple online actions, such as sharing or liking their brand on Facebook, watching a video about them, reading an article, signing up to receive their newsletter etc. Depending on what type of thing you are trying to raise money for, they will match you with a relevant sponsor to begin your campaign. You then have 10 days to encourage as many people as possible in your online social network to complete as many

online tasks as possible to earn points and hit your total points target. So it's not asking parents for cash, but to do a bit of internet activity. Emma has registered that SPLAT are interested in a sponsor to specifically support us to raise funds to either refurbish the playground or upgrading IT equipment. Everyone thought this was a great idea to raise cash without parents having to dig around in their pockets for cash.

ACTION: Emma, Steve and Dom to attend the Parish Council meeting on 9th October. Anyone else who can come along would be appreciated.

ACTION: Emma to contact Alistair Dewhirst & look into Chris Clarence.

ACTION: Emma & Carey to investigate the technicalities and requirements if we were to gain charity status – the benefits and what we would be required to report annually.

ACTION: Emma to progress the Raloo opportunity.

SPLAT plan for activities for between now and Christmas:

Activities we are going to support/deliver:

- **Bags2school** – clothing collection, payment made for weight of clothing collected.

ACTION: Sarah to organise, possibly get collection in mid-late November. Need to advertise well in advance.

- **Cake sale** – Thursday 11th October. Maple class to donate cakes

ACTION: Sarah to create plate fliers for school bags. Emma to make posters.

- **Cake sale** – Thursday 15th Nov. Willow class to donate cakes

- **Halloween Disco** – Wednesday 31 October.

This year we will do a separate one for KS1 and for KS2. KS1 (reception to year 2) 3.30 – 4.30pm, KS2 (year 3 – 6) 5pm – 6pm. £3 each includes entry, hot dog and squash. Selling tickets in advance from the school office. Fancy dress, includes competition of best fancy dress for each KS group. Parents can get KS1 children changed into fancy dress in their classrooms at 3.10pm ready for the disco to start at 3.30pm.

Parents/carers can stay if they want, tickets to be purchased for siblings. Parents must stay if they purchase tickets for siblings (we will state this on the tickets and flyer).

Disco man is already booked, he will do music and play some games too (cost £180 inc. VAT).

Kate happy to help and staff will be asked to pop into their key stage event.

Decorating the hall: we will need some new decorations. SPLAT have access to decorate from 3pm if wet (sports afternoon) or earlier if dry. Could hang stuff earlier too.

Stalls on the day selling: sweets, candy floss, flashing LED wands (30p each, selling for £1) & glow sticks, apple bobbing

Decoration idea – milk carton ghosts, use them to decorate round the hall and possibly around the playground. Setting it up as a half term holiday project for the children. Mini lights already ordered (£7.67 for 100) to light them up.

ACTION: Emma to ask Ellie if she can help design & make tickets for KS1 and KS2 (include wording on ticket “photos may go on the SPLAT and School Facebook pages”) and flyers to advertise in school bags (include wording on flyer that parents can get KS1 children changed into their fancy dress in their classrooms at pick up time; parents/carers are welcome to stay if they wish/must stay if siblings present). Also need a flyer for half term homework – making a Halloween ghost to decorate the disco

ACTION: Emma to ask Kate for communication to go out on School App

ACTION: Purchase fancy dress competition prizes

ACTION: Source Halloween decorations. Emma/Sarah to ask Kate whether ASC would like to have an afternoon making some decorations or even decorating the hall on Tuesday 30th October.

ACTION: Volunteers needed to decorate the hall, help run the event supervising the kids and running the stalls

ACTION: Emma - signage for gloss sticks, LED wands, candy floss, sweets, apple bobbing

ACTION: Sarah?? - Prep sweet bags, check candy floss sugar, source apples

- **Christmas Cards**

Children do artwork in school and parents can purchase packs of Xmas cards made up from their design. SPLAT makes £1 per pack ordered.

ACTION: Source company to go with and brief staff ASAP

- **Christmas performances refreshments** – 17th, 18th, 19th December

Mulled wine, mince pies. To be discussed at next meeting.

- **Christmas calendars**

Children make a calendar in school which can be purchased at the school performance.

- **Christmas jumper day** – last week of school

Date TBC. £1 donation, split 50/50 with a charity chosen by the children.

- **Pantomime tickets** – Sunday 16th December, 2pm, Princess Theatre Torquay

SPLAT have purchased 100 tickets at £7.65 each. Full price adult ticket is £25.40 (£22.50 + £2.90 booking fee). Group agreed that we should sell the tickets for £14.50 each, which represents a 43% saving on the full adult price ticket. Need to advertise and start selling them ASAP.

ACTION: Emma to ask Ellie to help design a flyer to go in school bags to advertise the tickets for sale (include the full price of adult ticket and 43% saving).

ACTION: Emma & Sarah to discuss with Kate if OK to sell through school reception, or email and pay directly to SPLAT, or both

- **Christmas photographs**

The group discussed that sometimes the official school photos aren't exactly what they are after and suggested that we could do a Xmas photo offer for parents to book their child in and we do a more fun photo which they can purchase as Xmas presents.

ACTION: need to explore whether this could be a fundraising option. Who would do it? Elite, James??

Funding requests for consideration:

No funding requests have been received since the last meeting.

Playground refurbishment – Emma & Sarah discussed with Kate Arnold. We are going to ask Playforce to come and give us some ideas on what we could do with the playground space. Emma to then facilitate a discussion with the teaching staff to begin to form how the project could move forward, including getting input from the children to create an ultimate design and quote. Dom volunteered to look at the decking behind the school.

***** PLEASE NOTE CHANGE OF VENUE FOR NEXT MEETING*****

Date of next meeting:	Thursday 8th November, 7pm – 8.15pm
Venue:	The Thatched Tavern, Maidencombe
Focus of the meeting:	Xmas events planning, grants and alternative funding options

Provisional SPLAT meeting dates for the remainder of 2018: (all meetings 7pm – 8.15pm)

- 10th January 2019 – 2019 planning meeting